

APPENDIX M

GUIDELINES FOR SERVICE ON GRADUATE DEGREE COMMITTEES

Service on graduate degree committees is directly related to academic credentials, appointment and tenure status, and experience in research and graduate student mentoring. Graduate Faculty members at Purdue are divided into two major classifications, “Regular” and “Special”. To be appointed as a “Regular”, the individual must be a tenured or tenure track faculty member at Purdue University who has voting privileges. Exceptions are noted for members of Research Faculty * who have a formal affiliation with a graduate degree granting academic department at Purdue University and Emeritus Faculty * members at Purdue University who are actively engaged in research and graduate student mentoring. A “Special” appointment may be approved for an individual who does not meet the conditions required for “Regular” appointment, yet who can contribute special expertise to the work of graduate students.

LIST OF CLASSIFICATIONS OF GRADUATE FACULTY SERVING ON GRADUATE STUDENT COMMITTEES

GRADUATE FACULTY: REGULAR APPOINTMENT

R.1 Tenured and tenure-track faculty members with an appointment at Purdue University who hold a Ph.D. degree from an accredited institution and have been approved as a “Regular” member of the Graduate Faculty.

R.1 Tenured and tenure-track faculty members with an appointment at Purdue University who hold a terminal post-baccalaureate professional degree from an accredited institution, who have demonstrated experience in both research and student mentoring, and have been approved as a “Regular” member of the Graduate Faculty.

* R.2 Research Faculty members at Purdue University (defined by University Senate Document 04-4) who have a Ph.D. from an accredited institution and a formal affiliation with a Ph.D. granting department/school at Purdue University. See Graduate School Policies and Procedures Manual, Section I.E.1.

* R.2 Emeritus Graduate Faculty members at Purdue University with a Ph.D. who are actively engaged in research and graduate student mentoring.

R.3A Tenured or tenure-track faculty members at Purdue University who hold a post-master’s professional degree (e.g. Doctor of Nursing Practice, Doctor of Audiology, etc.) from an accredited institution and have been approved as a “Regular” member of the Graduate Faculty.

R.3 Tenured and tenure-track faculty members with an appointment at Purdue University who hold a thesis master’s degree or master of fine arts degree from an accredited institution and have been approved as a “Regular” member of the Graduate Faculty.

R.4 Tenured and tenure-track faculty members with an appointment at Purdue University who hold a non-thesis master’s degree from an accredited institution and have been approved as a “Regular” member of the Graduate Faculty.

*R.5A Emeritus Graduate Faculty members at Purdue University with a post-master’s professional degree who are actively engaged in professional practice and graduate student mentoring.

* R.5 Emeritus Graduate Faculty members at Purdue University with a thesis master’s degree or master of fine arts degree who are actively engaged in research and graduate student mentoring.

* R.6 Emeritus Graduate Faculty members at Purdue University with a non-thesis master’s degree who are engaged in research and graduate student mentoring.

GRADUATE FACULTY: SPECIAL APPOINTMENT

S.1 Clinical Faculty members with a full-time appointment at Purdue University who hold a Ph.D. or terminal post-baccalaureate professional degree from an accredited institution and are engaged in research and Graduate student mentoring.

S.1 Tenured and tenure-track faculty members with an appointment at Purdue University who hold a Ph.D. degree from an accredited institution and who are waiting for certification as a graduate student mentor.

S.2 Research Faculty members with a full-time appointment at Purdue University who hold a Ph.D. from an accredited institution and have no formal affiliation with a Ph.D. granting school/department.

S.2 University faculty members with a Ph.D. from an accredited institution who were "Regular" members of the Graduate Faculty at Purdue University and served as chair/co-chair of Ph.D. committees but who are no longer at Purdue. (See appointment guidelines)

S.3 Qualified individuals outside Purdue University who hold a Ph.D. or a terminal post-baccalaureate professional degree from an accredited institution.

S.4 Full-time, permanent, non-tenure track employees at Purdue University who hold a Ph.D. from an accredited institution.

S.5A University faculty members with a post-master's professional degree from an accredited institution who were "Regular" members of the Graduate Faculty at Purdue University and served as a chair/co-chair of post-master's professional degree committees but are no longer at Purdue. (See appointment guidelines).

S.5A Tenured or tenure-track faculty members with an appointment at Purdue University who hold a post-master's professional degree from an accredited institution and who are waiting for certification as a graduate student mentor.

S.5 University faculty members with a thesis master's degree or master of fine arts degree from an accredited institution who were "Regular" members of the Graduate Faculty at Purdue University and served as chair/co-chair of master's thesis or MFA degree committees but are no longer at Purdue. (See appointment guidelines).

S.5 Tenured and tenure-track faculty members with an appointment at Purdue University who hold a thesis master's degree or master of fine arts degree from an accredited institution and who are waiting for certification as a graduate student mentor.

S.6 University faculty members with a non-thesis master's degree from an accredited institution who were "Regular" members of the Graduate Faculty at Purdue University and served as chair/co-chair of non-thesis master's degree committees but who are no longer at Purdue. (See appointment guidelines).

S.6 Tenured and tenure-track faculty members with an appointment at Purdue University who hold a non-thesis master's degree from an accredited institution and who are waiting for certification as a graduate student mentor.

S.7A Qualified individuals outside Purdue University who hold a post-master's professional degree from an accredited institution.

S.7 Qualified individuals outside Purdue University who hold a thesis master's degree or master of fine arts degree from an accredited institution.

S.8 Qualified individuals outside Purdue University who hold a non-thesis master's degree from an accredited institution.

S.9A Clinical faculty members and other full-time, permanent, non-tenure track employees at Purdue University with a post-master's professional degree.

S.9 Clinical Faculty members and other full-time, permanent, non-tenure track employees at Purdue University with a thesis master's degree, master's of fine arts degree or non-thesis master's degree.

S.10 Full- or part-time, permanent, non-tenure track employees at Purdue University who hold a post baccalaureate graduate or professional degree and demonstrated expertise in the course content for which the individual is responsible.

Service on Ph.D./Doctoral Committees

1. Qualifications to be a member of a Ph.D./doctoral committee
Graduate Faculty Classification
R.1, R.2, R.3A, S.1, S.2, S.3, S.4
2. Qualifications to be a Ph.D./doctoral committee co-chair
Graduate Faculty Classification
R.1, R.2, R.3A, S.1, S.2, S.3
3. Qualifications to be a Ph.D./doctoral committee chair
Graduate Faculty Classification
R.1, R.2

Service on Post-Master's Professional Degree Committees

1. Qualifications to be a member of a Post-Master's Professional degree committee
Graduate Faculty Classification
R.1, R.2, R.3A, R.3, R.5A, S.1, S.2, S.3, S.4, S.5A, S.5, S.7A, S.7, S.9A
2. Qualifications to be a member of a Post-Master's Professional degree committee co-chair
Graduate Faculty Classification
R.1, R.2, R.3A, R.3, R.5A, S.1, S.2, S.3, S.5A, S.5, S.7A, S.7
3. Qualifications to be a member of a Post-Master's Professional degree committee chair
Graduate Faculty Classification
R.1, R.2, R.3A, R.5A

Service on Thesis Master's and Master's of Fine Arts (MFA) Degree Committees

1. Qualifications to be a member of a thesis master's and MFA degree committees
Graduate Faculty Classification
R.1, R.2, R.3A, R.3, R.4, R.5A, R.5, S.1, S.2, S.3, S.4, S.5A, S.5, S.6, S.7A, S.7, S.9A, S.9
2. Qualifications to be a thesis master's and MFA degree committee co-chair
Graduate Faculty Classification
R.1, R.2, R.3A, R.3, R.4, R.5A, R.5, S.1, S.2, S.3, S.4, S.5A, S.5, S.7A, S.7
3. Qualifications to be a thesis master's and MFA degree committee chair
Graduate Faculty Classification
R.1, R.2, R.3A, R.3, R.5A, R.5, S.1

Service on Non-Thesis Master's Degree Committees

1. Qualifications to be a member of a non-thesis master's degree committee
Graduate Faculty Classification
R.1, R.2, R.3A, R.3, R.4, R.5A, R.5, R.6, S.1, S.2, S.3, S.4, S.5A, S.5, S.6, S.7A, S.7, S.8, S.9A, S.9
2. Qualifications to be a non-thesis master's degree committee co-chair
Graduate Faculty Classification
R.1, R.2, R.3A, R.3, R.4, R.5A, R.5, R.6, S.1, S.2, S.3, S.4, S.5A, S.5, S.6, S.7A, S.7, S.8
3. Qualifications to be a non-thesis master's degree committee chair
Graduate Faculty Classification
R.1, R.2, R.3A, R.3, R.4, R.5A, R.5, R.6, S.1

*****Guidelines for Former Purdue Graduate Faculty to Serve as Chair of Graduate Degree Committees*****

With the approval of the academic college/school dean, a department head may request approval for a formerly tenured or tenure-track member of the Graduate Faculty at Purdue University to continue to serve as chair of graduate student committees. Approval may be granted for a maximum of two sessions, beginning with the faculty member's date of departure. Requests should be addressed to the Dean of the Graduate School and must include a clear, concise, and meaningful justification.